

# **MSW APPLICATION PROCESS**

# **CREATE AN ACCOUNT**

- <u>https://umaryland.elluciancrmrecruit.com/ApplySSW/Account/Login</u>
- Click "Go to Application"
- Select "CREATE AN ACCOUNT"
- Enter legal first and last name, email, and phone, etc.
- Create username and password
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## **COMPLETE ALL REQUIRED FIELDS**

- To start application, select the semester you plan to begin classes, either Spring 2025 or Fall 2025
- Select correct application (Social Work 36-Credit Hybrid Advanced Standing or Social Work 60-Credit Hybrid or Social Work 60-Credit Online or Social Work Transfer), campus (Baltimore, Shady Grove, or Online), enrollment status (full or part-time)
- Enter personal demographic information and address
- Complete all application sections
- Enter personal statement essay answers into matching text boxes

#### **VERIFY & SUBMIT APPLICATION**

- Certify application and click 'submit' button
- Pay \$65 application fee (or submit fee waiver)

## **BEGIN SUPPLEMENTAL ITEMS**

- Go to 'My Account' & click 'View'
- Upload a PDF or word version of chronological resume
- Request official transcripts
- Enter accurate information for recommenders (2 for hybrid and online MSW program applicants, 3 for advanced standing)

#### **COMPLETE SUPPLEMENTAL ITEMS**

- Sign in to track application status and updates
- Send reminders to recommenders
- To complete application, verify all supplemental items have been received before the deadline

## **REVIEW ADMISSION DECISION**

- Check email for notification of an application decision
- Sign in to view the application decision
- To accept offer, pay \$300 confirmation deposit
- Complete all steps on the 'Accepted Students' webpage

QUESTIONS? CONTACT ADMISSIONS admissions@ssw.umaryland.edu